

Risk Assessment

Risk Identified: Club and Coaching Practices	Level	Procedures in Place	Monitoring of Risk
<p>Risk if relevant staff and volunteers are not aware of the safeguarding policy as it relates to club and coaching practices</p> <p><u>Considerations</u></p> <ul style="list-style-type: none"> • Risk of harm if there is not a consent form for each player U-18 years of age, with parental permission, with relevant medical information and permission to participate, photographic permission and travel consent, (use template in IRFU Registration system) • Codes of Conduct for age-grade players and parents published and/or on view • Risk of harm if staff and volunteers do not know policies in relation to supervision, social media and photographs • Risk of harm if staff and volunteers are not aware of travel and away trips procedures • Risk of harm of abuse, including online, through bullying and inappropriate use of social media <p>These policies have been made known to those working with Age-grade players and available through registration process for parents</p>	<p>High</p>	<p>Safeguarding Policy https://www.irishrugby.ie/playing-the-game/spirit-of-rugby/safeguarding/safeguarding-policy/ Codes of Conduct https://d19fc3vd0jo3m.cloudfront.net/irfu/wp-content/uploads/2020/12/16153845/Code-of-Conduct-Parents.pdf Bullying https://d19fc3vd0jo3m.cloudfront.net/irfu/wp-content/uploads/2021/08/31120508/Anti-Bullying-Statement.pdf Social media guidance https://d19fc3vd0jo3m.cloudfront.net/irfu/wp-content/uploads/2021/08/31120545/Staying-Safer-Online.pdf Travel guidance - including hosting and away trips https://d19fc3vd0jo3m.cloudfront.net/irfu/wp-content/uploads/2020/09/25120840/Travel-touring-hosting.pdf</p>	<p>CSS and Codes on display on the Club Notice Board and Club Website</p> <p>Information sessions to parents, coaches and members, includes codes of conducts</p> <p>Anti-bullying statement is on display –</p>

Risk Identified: Communication	Level	Procedures in Place	Monitoring of Risk
Risk of harm if not communicating with staff, volunteers, parents and players <u>Considerations</u> <ul style="list-style-type: none"> Child Safeguarding Statement and safeguarding policies communicated to members and staff so there is high awareness of safeguarding information CWO ID template visible and communicated to parents and volunteers so contact can be made if harm is identified Safeguarding information made available on sign up so that parents and players know standards of behaviour 	High	IRFU Policy and Child Safeguarding Statement visible on website and available to all parents on registration process https://www.irishrugby.ie/playing-the-game/spirit-of-rugby/safeguarding/safeguarding-policy/ ID template distributed to Spirit staff and made available to CWOs Policy is available through Rugby Connect membership registration	CWO ID available on Notice Board and Club Website
Risk Identified: Recruitment	Level	Procedures in Place	Monitoring
Risk of recruiting inappropriate people to work with young people		Recruitment Policy, https://www.irishrugby.ie/playing-the-ga	

<u>Considerations</u> <ul style="list-style-type: none"> There is a CWO that is vetted and trained to SG2 standard All relevant Age-Grade staff and volunteers successfully completed the necessary vetting requirements All relevant Age-grade volunteers signed Declarations of Intent that clearly outlines their role Age-grade section have put in place adequate supervision processes in accordance with IRFU Safeguarding Policy Copies of reference for visiting / unknown coaches if applicable are sought 	High High High	me/spirit-of-rugby/safeguarding/recruitment/ Audit of Rugby Connect for outstanding vet s weekly, emails Spirit of Rugby Officer as necessary for update. CWO to check with head coaches that adequate supervision is in place according to guidelines, https://d19fc3vd0ojo3m.cloudfront.net/irfu/wp-content/uploads/2020/09/25120828/Supervision-Safety.pdf	Vetting and DoI renewals every 2-years through Rugby Connect, CWO has access to confirm coach/volunteer has completed their vet
Risk Identified: Complaints / Concerns	Level	Procedures in Place	Monitoring

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<p>Risk of harm if complaints and reporting procedures are not in place</p> <p><u>Considerations</u></p> <ul style="list-style-type: none"> ● Risk of harm (physical, emotional, sexual abuse or neglect) of a child by a staff/volunteer/child if reporting procedure not known ● Name of Branch & National Safeguarding Person is listed and visible within club ● The IRFU Mandated Person is listed on the CSS ● Parents know how to raise a concern ● Age-grade member can make their concerns known ● Coaches/Volunteers know how to deal with complaints and raise a concern using case management form and/or contact with Spirit of Rugby Officer 	<p>High</p> <p>Med</p> <p>High</p> <p>High</p> <p>High</p> <p>Med</p> <p>Med</p>	<p>Reporting Procedures - https://www.irishrugby.ie/playing-the-game/spirit-of-rugby/safeguarding/concerns/</p> <p>Parents information https://www.irishrugby.ie/playing-the-game/spirit-of-rugby/safeguarding/parentsguardians/</p> <p>Case Management Reporting Form https://forms.office.com/FormsPro/Pages/ResponsePage.aspx?id=JRvazqodokKeM5ulrGDeIERAZC3HTJNIFmj9hBUz8ZUMlIVSjQxNjEzUTQ4MFRRMVBIOVpXSTBGUi4u</p> <p>Young People rights and reporting procedures - https://www.irishrugby.ie/playing-the-game/spirit-of-rugby/safeguarding/young-people/</p>	<p>Necessary links to IRFU policy are displayed within CSS</p> <p>Spirit Officers deliver training regularly</p>
<p>Risk of harm when using facilities</p> <p><u>Considerations</u></p> <ul style="list-style-type: none"> ● If hiring facilities has the squad / club checked that appropriate safeguarding procedures have been put in place ● Anti-bullying statement is made available to all for display and distribution to children and parents at 		<p>Facilities Information - https://www.irishrugby.ie/playing-the-game/medical/ Coach/club member hiring facility to request CSS and/or safeguarding policy, along with anti-bullying statement and CWO ID templates</p>	
<ul style="list-style-type: none"> ● camps, etc. Appropriate medical procedures are in place at the facility 		https://www.irishrugby.ie/playing-the-game/medical/	
<p>Risk Identified: General</p>	<p>Level</p>	<p>Procedures in Place</p>	<p>Monitoring</p>

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<p>Risk of untrained people working with young people</p> <p><u>Considerations</u></p> <ul style="list-style-type: none"> • Safeguarding personnel completed all Sport Ireland / SNI safeguarding training and other necessary staff and volunteers received appropriate safeguarding training as per IRFU training factsheet • Risk of harm (physical, emotional, sexual abuse or neglect) of a child by a staff/volunteer/child if coaches are not trained • Coaches completed safeguarding training presentation with Spirit Officer and/or SG1 • Coaches working with Age-grade squads are appropriately trained for the level of rugby they are coaching 		<p>Training Policy, https://www.irishrugby.ie/playing-the-game/spirit-of-rugby/safeguarding/training/</p> <p>Spirit staff send out link to online training</p> <p>CWO to link with Spirit of Rugby Officer for course delivery and confirmation of coach completion of rugby specific safeguarding training</p>	<p>Coaches training recorded in Gainline and Rugby Connect</p>
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